



## Homework Policy

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### 1. Preamble

1.1 **Purpose** - to provide guidelines for teachers to assign homework in a purposefully planned manner that is directly connected to a student's school program and learning expectations.

#### 1.2 Scope

This policy applies across the School.

#### 1.3 Related Policies and Procedures/Protocols

Related policies: [Teaching and Learning Policy](#), [Assessment and Reporting Policy](#).

Procedures and Protocols: School diary; Portal Homework Guidelines.

### 2. Definitions

**Homework:** Homework is work assigned to students by a teacher to extend learning beyond the classroom.

**Completion:** Any work assigned during the school day not completed in class.

**Practice:** Any work that reviews and reinforces skills and concepts taught in class.

**Preparation:** Any work that prepares students for upcoming lessons or classes.

**Extension:** Any work that explores and refines learning in new contexts or integrates and expands on classroom learning.

**Study:** The devotion of time and attention to gaining knowledge of an academic subject, especially by means of books.

### 3. Policy/Protocol Statement

#### 3.1 Beliefs

3.1.1 Regular homework is a valuable aspect of the learning process.

3.1.2 Regular homework contributes to the development of effective study habits and the management of self-learning.

3.1.3 Homework provides parents with a window into their child's learning.

3.1.4 The School recognises that students have busy lives consisting of valuable sporting and recreational activities and involvement in their communities which are an adjunct to their School lives.

#### 3.2 Guiding principles for teachers:

3.2.1 Each student will be assigned homework in appropriate subjects on a regular basis for the recommended amount of time.

3.2.2 The amount of homework will vary according to age, developmental level, learning style, skills, individual needs and learning needs, and particular circumstances and contexts.

3.2.3 The homework will have a clearly articulated purpose and outcome.

3.2.4 Homework will consist mainly of reading, practice, completion, preparation, extension and study of learning materials.

3.2.5 Teachers will teach the skills necessary for the student to complete the homework and become successful independent learners.

3.2.6 The homework of each student will be reviewed in order to provide feedback to the student and to inform future teaching and learning plans for the teacher.

### 4. Procedures

#### 4.1 Early Learning Centre:

- Homework is not set at this level

#### Junior School

- Each teacher will agree to a homework schedule at the start of each year with the Head of Junior School.
- There will be consistency in the homework set, between classes of the same year group(s).

- Homework will be set in such a way so as to promote self-management and give students the opportunity to plan their home learning to allow for students' commitments to out of school activities.
- Homework will be differentiated to meet the diverse needs of students.
- Open-ended activities that involve choice and cater for individual learning styles may be set.
- Specialist teachers may set homework on a needs basis but this should be negotiated with the classroom teacher.
- Languages (Japanese) and instrumental music tasks may require regular practice and repetition activities.
- Reading is an essential daily feature of homework for every student.
- Practising and reinforcing spelling strategies will be a feature of every child's weekly homework schedule.
- See Appendix B for allocated homework time.

### **Senior School**

- Year 7 and 8 students will follow a structured timetable plan formulated and published by the Head of Year.
  - Year 9 students will develop a homework schedule in conjunction with their Mentors.
  - Students in Year 10-12 will organise their own homework/study schedule in accordance with School recommendations regarding minimum suggested study times per night and weekend according to subject expectations. Formal opportunities to build organisation and planning skills are provided in number of different forms and in conjunction with their Mentor.
  - Students are encouraged to read widely in relation to their subjects.
  - Homework may be set during weekends.
  - Homework may be set during school vacations as deemed necessary, especially at the senior level.
  - See Appendix C for allocated homework time.
- 4.2 Teachers, Mentors, Team leaders and Heads of Years will advise students regarding homework recommendations and strategies.
- 4.3 Teachers will set and review homework in accordance with this policy
- 4.4 Curriculum Co-ordinators, Team Leaders and Heads of Department will ensure that practices across learning stages and within a department are consistent with this policy.
- 4.5 The School will publish details about homework schedules and homework guidelines and about how to study via letters, in Handbooks, at Information Nights, on the School portal and in the School Diary.
- 4.6 It is the teacher's responsibility to monitor students' homework, communicate with parents/guardians and advise the Head of Campus (Junior School) and Mentors, the Head of Year, the Head of Department via verbal and/or written communication of ongoing concerns regarding homework. Teachers will record concerns regarding homework and action taken as a Pastoral Alert on the School's Learning Management System.
- 4.7 Teachers will not use the formal detention process for homework breaches.
- 4.8 The School will provide supervised after-school homework and study centre/s and academic support programs to assist students to complete set tasks and to study in the Senior school.

## **5. Review**

This policy is to be reviewed every three years.

## Appendix A: History

The authorisation and amendment history for this document must be listed in the following table.

Version	Authorised by	Approval Date	Effective Date	Sections modified
1.0	L.Cartledge - Deputy Principal - Academic	March 2002	March 2002	
2.0	L. Cartledge - Deputy Principal -Academic	May 2014	May 2014	New Policy Format. Junior School section added plus other revisions.

## Appendix B: Junior School

### Allocated Homework Time by Year level

Guidance on Daily Homework Time Allocations (Mon to Thurs )		
Year Group	Reading	Other Homework
Prep	5 to 10mins	5 mins
Year 1	10mins	10 mins
Year 2	10mins	10 mins
Year 3	15 mins	20 mins
Year 4	15 mins	20 mins
Year 5	20 mins	30 mins
Year 6	20 mins	30 mins

## Appendix C: Senior School

### Allocated Homework Time by Year level.

#### **Year 7 and Year 8**

In Years 7 and 8, students will be provided with a homework timetable by the Head of Year which allows for a designated period of time per subject and a set number of sessions per cycle.

The total recommended time for students in Year 7 is 60 minutes per night and generally three subjects per night.

The total time for a student in Year 8 is 75 minutes per night and generally three subjects per night.

YEAR 7		YEAR 8	
English sessions	6	English sessions	6
Maths sessions	6	Maths sessions	6
Science sessions	4	Science sessions	4
Hist/Geog sessions	4	Hist/Geog sessions	4
Languages sessions	6	Languages sessions	6
PE&Health sessions	1	PE&Health sessions	1
RAVE sessions	1	RAVE sessions	1
Music\Drama sessions	1	Music\Drama sessions	1
Art Block	1	Art Block	1

Students are expected to read, practise instrumental music and learn Language/s vocabulary on a regular basis and as required.

#### **Year 9**

In Year 9, students will develop their homework timetable in conjunction with their Mentor. In Year 9, the total recommended time students should spend per night is 100 minutes, ideally across four subjects

#### **Year 10, 11 and 12**

In Years 10, 11 and 12 should spend 120, 150 minutes and 180 minutes respectively per night on homework. Students will develop their own homework/study timetables with guidance and support from their Mentor.