

Gippsland Grammar



GIPPSLAND GRAMMAR ENROLMENT POLICY

Gippsland Grammar has an open entry policy, offering places without priority with regard to race, religion, gender or ability. However, within the context of this overall policy the school reserves the right to:

- Maintain reasonable balance within any particular year cohort with regard to gender and learning needs
- Offer scholarships to particular groups of students, usually on the basis of academic ability, musical ability or general excellence, though the School also makes some scholarships available to students of indigenous origin or refugee backgrounds

Allocation of Places (Prep – Year 12)

From Prep onwards, once a student has commenced at the School, their enrolment is continuous through to Year 12 unless the student is formally withdrawn. As some year levels are oversubscribed, the School observes the following order of priority with regard to the offering of places in years Prep to 12:

1. Siblings of current or past students of the School. However, in order to benefit from this priority, siblings should be enrolled before the end of Term 1 of the year before their expected year of attendance. Siblings whose application forms are received after this date will only have priority over other applicants enrolled at the same time or later.
2. Children of members of staff. Similarly, to benefit from this priority, applications should be received before the end of Term 1. However, exceptions may be made for children of staff who are moving to the area to take up their position and whose position was not offered until later in the year.
3. Children of Old Scholars whose applications are received before the end of Term 1.
4. Other places will be offered on the basis of the date of enrolment application (along with any fees payable).
5. Places will not normally be offered to children of families with any substantial debts to the School.

Allocation of Places (Early Learning Centre)

A child enrolled in the Pre-prep program (4-year olds) is guaranteed a place in Prep, providing that the Prep holding deposit has been paid. An enrolment in the 3-year old program is not an enrolment at School. Priority in allocating places to these programs will use the above protocols. However, in addition:

1. Priority for places in the 3-year old program will be given to children for whom a Prep application has been received, together with the appropriate holding deposit.
2. Priority for places in the Pre-Prep program will be given:
 - a. To children for whom a Prep application has been received, together with any holding deposit, whether currently enrolled in the 3-year old program or not.
 - b. To children who have attended the 3-year old program (after timely sibling and staff places have been assigned) and in order of date of enrolment.

The School reserves the right to hold a small number of places until later in the year to accommodate families moving to the area who will take up places in Prep and beyond.

Waiting Lists

Where places are not immediately available on the basis of the application of these priority rules, a waiting list is maintained by the School. Every effort will be made to give parents realistic advice on their child's likelihood of obtaining a place at the School. In general places are allocated in the middle of the preceding year. Places not taken up will then be offered according to the priority position on the waiting list.

Indicative Class sizes

The School does not operate on the basis of maximum class sizes. Instead, it has an indicative class size for each Year level. This is the largest number we plan to operate with per class at that year level. However, in exceptional circumstances, this number may be exceeded, though where this is the case, future leavers will not normally be replaced until the class size returns to the indicative class size. This gives the school flexibility to deal with issues such as: families relocating from overseas; enrolments received late in the year; students repeating a year level.

Currently, the indicative class sizes are:

Prep to Year 2 – 22 (1 class in each year at Bairnsdale, 2 classes at St Anne's)

Years 3 and 4 – 24 (1 class in each year at Bairnsdale, 2 classes at St Anne's)

Years 5 and 6 – 25 (1 class in each year at Bairnsdale, 2 classes at St Anne's)

Years 7 and 8 – 27 (4 classes)

Years 9 and 10 – 24 (5 classes)

The School Board may make changes to the indicative class sizes at any time.

Mike Clapper

Executive Principal – April 2011